

WHITCHURCH AND GANAREW

NEIGHBOURHOOD PLAN STEERING GROUP

Minutes of the meeting held on 9 September 2015 at The Old Court Hotel

PRESENT A Thomas (Chairman) G Hiscox J Herbert J Dixon E Heyes S Borthwick P Lewis

ATTENDING K Shilton (Administration)

1. APOLOGIES G Litson J Herbert for the next meeting 16 September 2015

2. MINUTES OF THE LAST MEETING HELD ON 17 AUGUST 2015

These were agreed and confirmed and signed by the Chairman A Thomas.

3. ACTION POINTS FROM THIS MEETING 9 SEPTEMBER 2015

3.1 Next meeting 16 September 2015 with Chairman A Thomas.

3.2 All members to submit their proposals on the draft questionnaire to G Hiscox as soon as possible to allow for re-presentation at the 16 September 2015 meeting.

3.3 G. Hiscox will ask Data Orchard to give a quotation for analysis of the questionnaires.

3.4 G Hiscox to advise all members of the most suitable format for submissions for the website so this can be maintained as up to date as possible.

3.5 It was agreed that R Allen and I Draycott attend future meetings.

3. SEGMENT THEME UP DATE

All members present summarised the progress being made with the individual responsibilities.

4. DRAFT RESIDENTS' QUESTIONNAIRE

G Hiscox distributed a draft questionnaire to be distributed to all parish residents. It was agreed this was an important document to initiate the Neighbourhood Plan process and gain residents support and interest.

The meeting then commenced to discuss the individual questions and it was agreed all members submit further suggestions and input to G Hiscox as soon as possible for a further meeting and discussion on this paper 16 September 2015.

5. NEIGHBOURHOOD PLAN OUTLINE PROGRAMME

G Hiscox submitted a proposed outline programme (Paper 5 and attachment 1 to the main minutes) of actions and target dates which was agreed by the meeting. The objective being

that the question paper is distributed by hand 4 October 2015, the analysis 7 November 2015, community consultation 28 and 29 November 2015 and summary of results 6 December 2015.

The meeting started at 5.30pm and ended at 7.15pm

Signed

Chairman

Date